

AMA Editor Quick Start 4.0.2 (57)

Actors Mobile ADR, for the person preparing the work and sending it out. iOS 17 or later. On iPhone, rotate to landscape. On iPad, every orientation works, and landscape gives you the full workspace. This card covers one job end to end: media in, cues prepared, encrypted package delivered, takes received. Anything it does not cover is in the full **Actors Mobile ADR User Manual**.

1. Get access, then turn on Editor Mode

Before AMA will let you import, cue, or send a package, it asks for access:

- **Start 7-Day Trial** — every feature for seven days.
- **Unlock Everything** — one permanent purchase. The button shows the price.
- **Restore Purchases** — you already bought AMA with this Apple Account.
- **Not Now** — closes the screen and leaves AMA locked.

While AMA is locked or the trial has ended, recording, playback, importing videos, importing AMA packages, importing Cue Sheets, and the Editor cue and package tools all stop until you unlock the app. Your Video Library, your take list, **Settings**, **Export WAV**, and **Send Video Takes** keep working.

Check access in **Settings > Purchase**: read **Status**, then tap **Unlock, Trial and Restore**. Former paid subscribers keep permanent free access and need to do nothing.

Editor Mode is the sidebar control at the right of the player header. It is not in **Settings**. Tap it to turn Editor Mode on; the control turns orange while it is on. Everything in sections 2 to 6 assumes it is on.

2. Add the picture

- 1 Tap **Videos** in the player header.
- 2 Tap **Add to Library**, then **Photo Library** or **Files**.
- 3 Add the source video before you add cues.
 - AMA accepts MOV, MP4, M4V, .toddao packages, and AMA batch ZIP files. Supply picture with visible running SMPTE timecode starting at the intended Video Start (FFOA).
 - Prefer **Files** when a Cue Sheet is coming. Cue Sheets match on the exact video filename, and a **Photo Library** import can lose it — AMA then says it could not recover the exact filename and asks you to add the video from **Files** instead.
 - On iPad you can drop files onto the workspace instead. Drop one kind at a time: mix videos and AMA packages in a single drop and AMA answers **Choose One File Type**.

3. Get the cues in

From a Cue Sheet

In **Videos**, find the **Cue Sheet** row and choose **Import** or **Paste**. AMA reads XLSX, CSV, and TSV.

Format opens **Cue Sheet Format**. **Copy Header** puts the exact header on the clipboard: Video Filename, Cue, ADR Start, ADR End, ADR Text, Character, Direction, Video Start. **Video Start** is optional.

Import Cue Sheet shows what will happen before anything changes: **Inserts**, **Updates**, **Unmatched**, **Ambiguous**, and **Invalid**. Nothing is written until you tap **Apply**.

Undo Cue Sheet Import appears after an import, but keep the original Cue Sheet anyway.

The **Direction** column reaches the performer only if they turn **Notes On** in **Actor Preferences**. Say so when you send direction.

From automatic detection

Settings > Editor > Auto-Cue New Videos detects dialogue and creates cues when a new video is imported. Videos already in the library are never changed. Turn it off before importing when you intend to rely on a Cue Sheet alone.

By hand

The three cue buttons sit above the ADR text, and they show icons rather than words. Their names — the ones VoiceOver reads — are:

- **Add Cue**, the plus button: creates a cue at the current playhead.
- **Delete Cue**, the minus button: removes the cue. If the cue already has takes, AMA asks first and the destructive choice is **Delete Cue and Takes**.
- **Reset Cue**, the circular-arrow button: asks **Reset Cue?** and warns that it clears ADR Text and resets ADR timing around the playhead. Saved takes stay attached.

4. Check every cue before it goes out

For each cue, confirm the picture, the timing, and the text:

- Drag the **IN** and **OUT** flags on the waveform to set ADR Start and ADR End. VoiceOver reads them as **ADR Start Timecode** and **ADR End Timecode** and offers a **Set to Playhead** action. **Settings > Editor > Speech Edge Snap** gently snaps a dragged flag to a nearby word edge; turn it off for overlapping or slurred dialogue.
- Moving **ADR Start** past the current **ADR End** keeps the start you asked for: AMA moves **ADR End** to 3.0 seconds after the new start. Near the tail, where less than 3 seconds of picture remain, the start still holds and the end stops at picture end. Moving **ADR End** to the left never moves **ADR Start**.
- Fill the **ADR TEXT** field. **Re-transcribe ADR Text** replaces the text using the current ADR Start to ADR End, so fix the timing first and read the result afterwards.
- The header flags what is not finished: **needs ADR Text** and **fix ADR timing**. Clear both before you send.

5. A video with no prepared cues (Whole Video)

You can deliver a video with no cues at all. AMA calls it a **Whole Video**, and the performer gets one full-duration recording window instead of cue boundaries: they use **Preview** or **Record** from Video Start and tap **Stop** when finished. Auto-stop and cue-timed beeps do not apply, and neither do the Hands-Free **Record** and **Retake** phrases, which need a timed ADR cue. Use it for wild lines, group work, and pickups. Prepare cues whenever cue-accurate timing matters.

6. Send the encrypted AMA package

- 1 Open **Videos** and tap **Send AMA Package to Actor**. The screen title becomes **Send AMA Package**.
- 2 Choose the videos. Nothing is selected for you. Each row carries a status chip: **Ready**, **Whole Video**, or **Needs Attention**. **Select All** takes every ready video.
- 3 Tap **Continue**.
- 4 Check the **Package** manifest: the video names and each one's cue count, with a warning line for every **Whole Video** in the selection.
- 5 Under **Delivery & Watermark**, fill **Production** and **Released To**. **Assigned Actor** and **Watermark** are optional. **Watermark Preview** expands to show the nonsecret lines AMA draws over picture during protected playback — they are not burned into the encoded video, and the live overlay also adds a device and session fingerprint and the UTC time. These values are remembered for the next package.
- 6 Tap **Create Package**. If any selected video has no cues, AMA asks **Export Whole Video?** and names the count — confirm with **Create Package**, or **Cancel** and go back and add cues.

Package Ready: two separate deliveries

Package Ready lists **Videos**, **ADR Cues**, any **Whole Video** count, a **Package ID**, and the **File**. The package and its code must travel by different routes, and AMA does not store the code for you.

- 1 Tap **Share AMA Package** and send the package through the production's approved channel.
- 2 Send the code a different way, with **Copy Unlock Message** or **Share Unlock Code Separately...** — both carry the **Package ID**, so the performer can match code to package without the package name. The copied message is local to this device and expires after about two minutes, so paste it promptly.
- 3 Tap **I Saved or Sent the Unlock Code**. It then reads **Unlock Code Saved or Sent**. If you cancelled the share, do not tap it.
- 4 Tap **Done**.

Do not skip step 3. Leaving **Package Ready** with the code unhandled raises **Discard Unlock Code?**, and **Discard Code and Close** makes the package permanently unopenable — you would have to prepare a new one. Choose **Keep Code** if you are not finished.

7. Receiving the performed takes

There is no returned AMA package and no import step. AMA 4.0.2 (57) does not ingest returned takes.

The performer sends from AMA with **Send Video Takes (N)**, which shares that video's verified WAV takes together with an `AMA_Take_Return.csv` index as separate items in the iOS Share sheet. The CSV columns are Video, Cue, Take, Status, Frame Offset, Filename, Recording UUID, and Mode — that is your conform key.

Export WAV returns a single take, without the CSV.

Those files arrive by your production's approved route, not inside AMA. Take them straight into the DAW.

N counts every verified take of that video across all of its cues, and take marking — **Raw**, **Select**, **Alternate** — labels takes without filtering what is sent. Expect the whole video's verified takes, then use the CSV to sort them.

8. Remove, delete, and what cannot be undone

There is no dependable visible restore workflow in AMA. Before **Delete Cue and Takes**, **Reset Cue**, **Remove from AMA — Keep Files**, or **Delete Video to Trash**, check what you are pointing at. The take-delete confirmation mentions an undo; AMA 4.0.2 (57) has no undo control for a deleted take.

Remove from AMA — Keep Files hides the video from AMA and keeps its video, takes, metadata, and cues in **Removed Media**. **Delete Video to Trash** — or **Delete Video & N Takes to Trash** — moves them to Trash instead.

Trash is kept up to 180 days and is purged automatically. **Removed Media is not**: it holds storage until you open **Videos** and use **Empty Removed Media**.

Undo Cue Sheet Import is the one undo AMA offers, and only right after an import.

Keep the source video, the original packages, the returned WAVs, and every delivered copy outside AMA. Protected AMA data is excluded from ordinary device backup.

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Quote the exact on-screen message, your device and iOS version, whether Editor Mode was on, and the build from **Settings > About > Version**, which reads **4.0.2 (57)**. **Settings > Diagnostics > Share Diagnostic Log** attaches an audio-route record when one exists.

Full reference: *Actors Mobile ADR User Manual*, customer edition for AMA 4.0.2 (57), file `AMA_User_Manual_4.0.2.pdf`. It is available in the app at **Settings > About > User Manual**, or start at actorsmobileadr.com/support.

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