




## Actors Mobile ADR System Setup

browser = scroll 

books app = swipe 

Thank you for your help in setting up this mobile ADR studio. This is a step-by-step guide to get you recording.

Here's a table of contents for everything we cover:

*This is important,  
please read this first!*

- [Notes on Recording at Home](#)
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- [Adjusting the Height of the iPad](#)
- [Connecting with ScreenCast](#) \*
- [Recording with the Actors Mobile ADR App](#)
- [Sending your Recordings after your Session](#)
- [Packing Everything Up](#)

\*this is so we can provide technical support

Click on the links above to go directly to that section.

We are always available for technical support: Santiago - 310 613 7138  
[software@todd-ao.com](mailto:software@todd-ao.com)

## \*\*\* Notes on Recording at Home \*\*\*

Recording at home can be fun and convenient but care must be taken to select the best sounding space in your home and to avoid extra noise getting into the recordings.

**Recording Space:** A **walk-in closet** is the ideal place to record with lots of hanging clothing to absorb reflecting sound. If you do not have a walk-in closet you can also drape blankets up in a quiet space. **Avoid rooms with windows** that can let in outside noise or small rooms with many hard surfaces like a bathroom. Once you have the equipment setup, you will be able to listen to your voice in the space through the headphones. If you find that you are hearing the reverberation of the space then you may need to adjust the position of the equipment (**sometimes facing a different direction can help**) or cover more hard surfaces with blankets or other soft items (pillows, furniture) to absorb the sound.

**Ambient Noise:** **Air conditioners**, fans, and other appliances like washing machines and dishwashers make noise that can be difficult to remove from your recordings later. Ideally you should leave any of these **machines off** during your session. Also be aware of running water, lights that buzz, and also movement **noise from your clothing** or from the floor. Outdoor noise like leaf blowers or garbage trucks can also be a problem. Schedule recording time accordingly to avoid these noises.

**People Noise:** Often when we are recording at home we have others in our environment that may make noise by moving, talking, watching tv, playing music, etc. These sounds are the most difficult to clean later so it's important to limit them from getting into the recording if possible. If you hear a random noise while you are recording, go ahead and do another take. Of course there are limits, especially when family is around the house. We are always happy to be available for technical support and to schedule sessions during hours when household activity is minimal if necessary.

**This is a Test:** Since you are engineering your own session the best way to make sure it's sounding great is to do some test recordings and listen back to them to confirm there aren't any problems with the room or other noise you may only hear through the mic. Record a few different cues with loud and soft energy and then listen critically to how it sounds. You can send it to use for checking them as well. Don't hesitate to reach out to us if you need advice; we're here to help!

1. Take out the Stand from the bag, and spread the legs out.



2. Loosen the bottom thumb screw.



3. Let it slide to the bottom, and tighten it back.





4. Loosen the middle thumb screw and unfold the shaft. Then tighten the screw back.



5. Do the same to unfold the top shaft.



6. Open the hard case and pull out this foam to take out the holder with the iPad



IMPORTANT: Make sure to grab the iPad holder the right way.  
See the pictures to identify the two bottom arms



*(Please note when holding it the wrong way, there is a big risk of the iPad to fall down from the holder)*

7. Place it on the top of the stand, and screw it on the top threaded bolt



8. Hold the iPad holder, and rotate the stand. Make sure to tighten it



9. Look for the phone clip on the hard case



10. Loosen the rear thumb screw and fit it on the stand. Then tighten it back







10. Place your phone in the mount, right below the iPad



11. Make sure both the iPad and your phone are secured in the mount





12. Locate one of the two microphones in the case.

(only use the windscreen if you need to record outside, to protect the mic from wind)

13. Attach the microphone to the lighting connector on the iPad



14. Remove one of the two headphones provided. One is a regular headphone, the other is a single ear headphone. Choose the one that works for you



15. Patch the headphone audio connector into the jack on the back of the microphone.

(Be sure the connector is all the way in)





16. Adjust the iPad to eye level by loosening the top thumb screw on the stand and moving the shaft up or down. When at the correct height retighten the screw.



1. Please connect the iPad to wifi

2. Please contact the Studio Coordinator, Santiago (310 613 7138) with your phone and let him know you are ready to test the ScreenCast (you can text him)

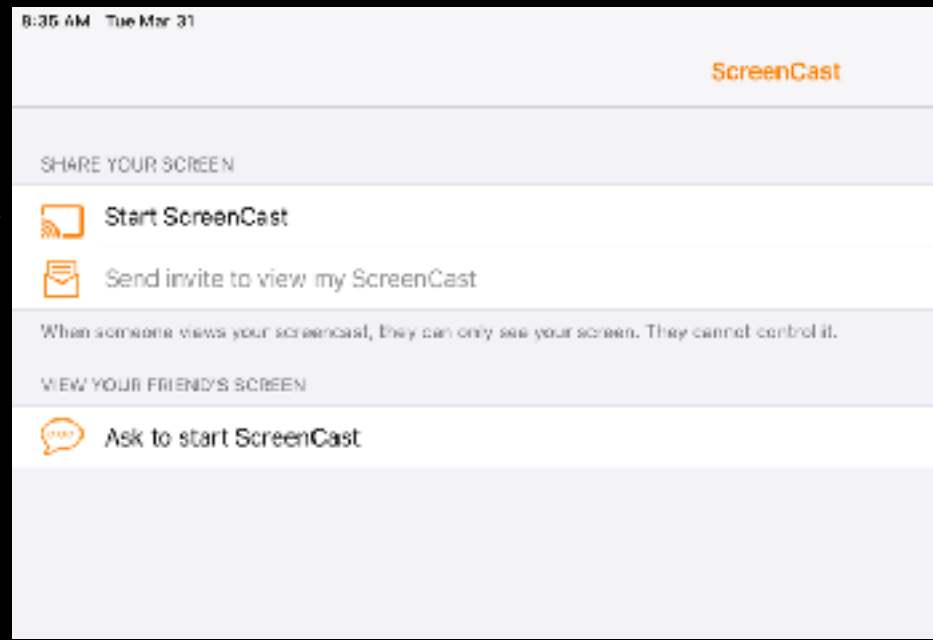


*Note you can easily switch between apps and this guide  by swiping up from the bottom of the screen.*

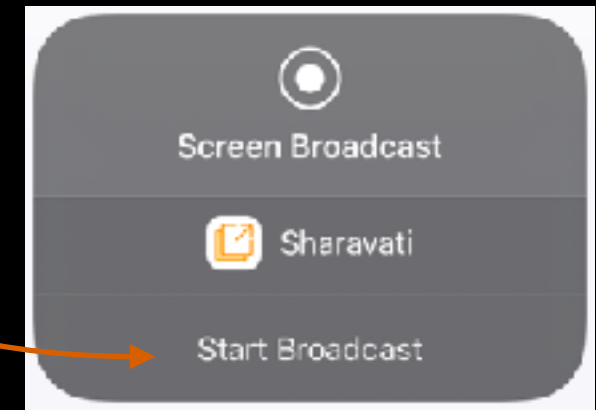
3. Launch the ScreenCast App

This is needed only if you need tech support, or if you need to be connected to the director/supervisor during the session

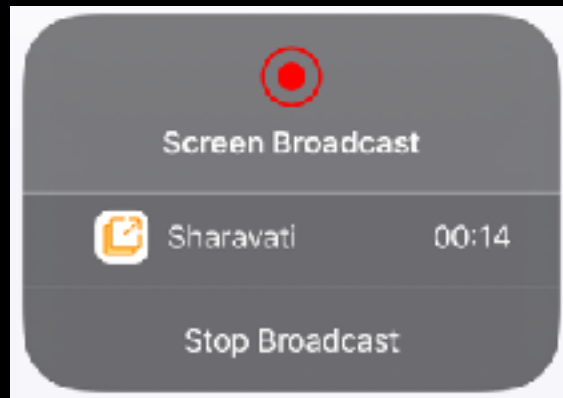
1. Select *Start ScreenCast*



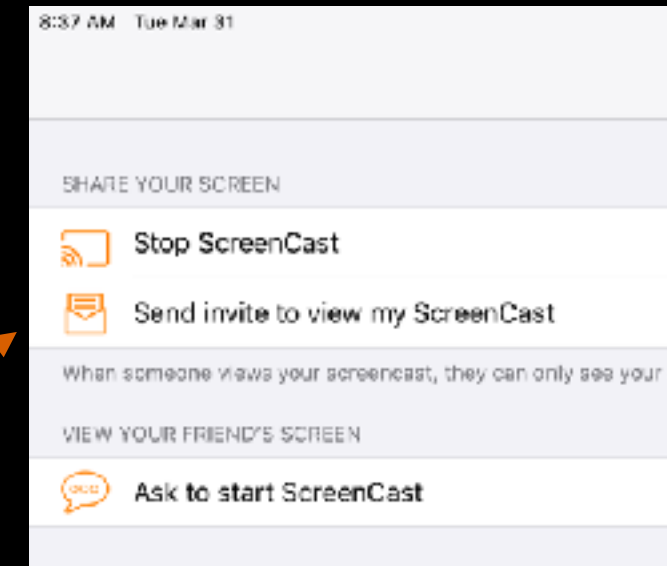
2. Select *Start Broadcast*



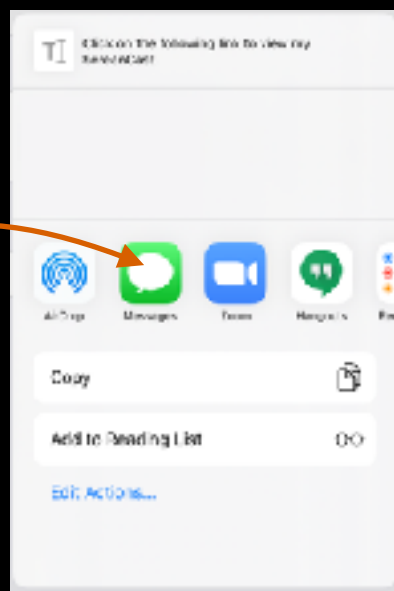
3. Red dot indicates ScreenCast has started



4. Select *Send invite*



5. Select *Messages*



6. Add *Studio Coordinator* and *Luciano Del Zoppo* in the To: field and Send





Launch the Actors Mobile ADR app

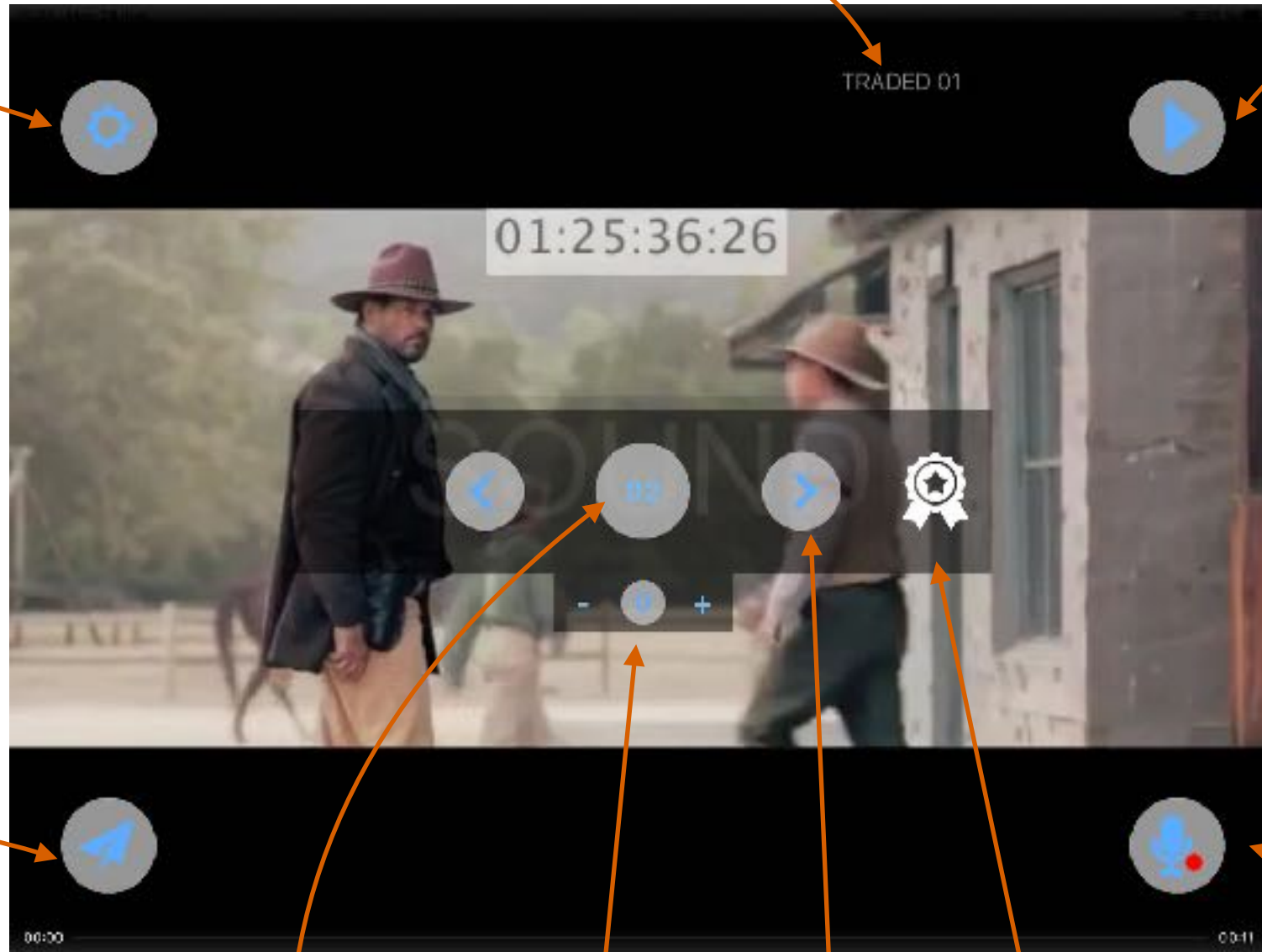
# Actors Mobile ADR Interface



Change Mic and Playback Volume with the Physical iPad Volume Buttons

← Swipe to Change Cue →

Current Cue Number



Settings (Beeps, Wipe Etc)

To **Play** the Current Cue

Swipe up or Down to Change Beep Volume

To **Record** the Cue

To **Send** your recorded Takes back to the Editor

Adjust Take Sync

Highlight Take

Playback Take

Switch to Next Take

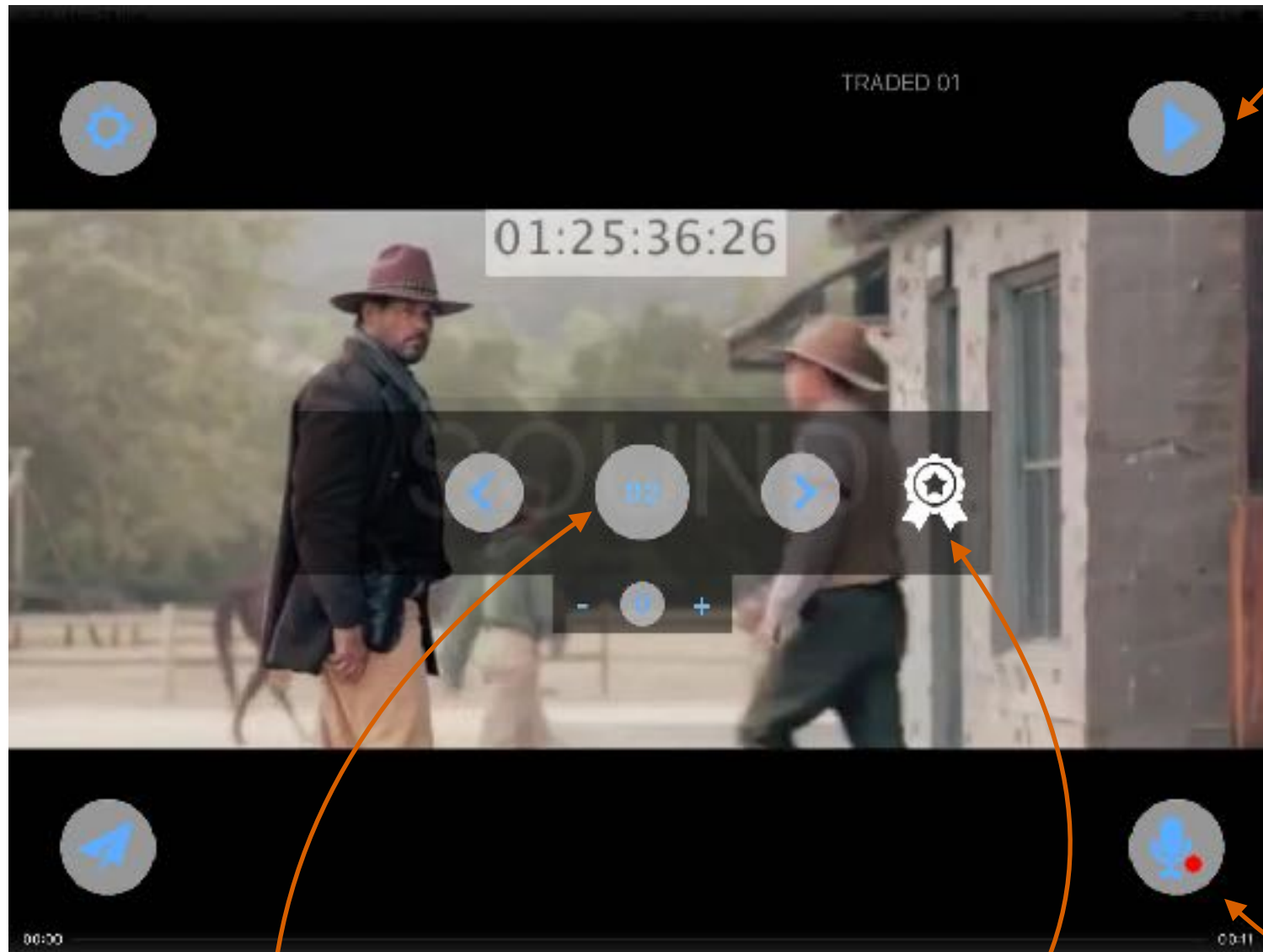


# Step-by-Step Recording Process



Change Mic and Playback Volume with the Physical iPad Volume Buttons

Swipe up or Down to Change Beep Volume



1. Preview to listen to original tone

2. Record a Take. (Each time you hit the button it starts a new take)

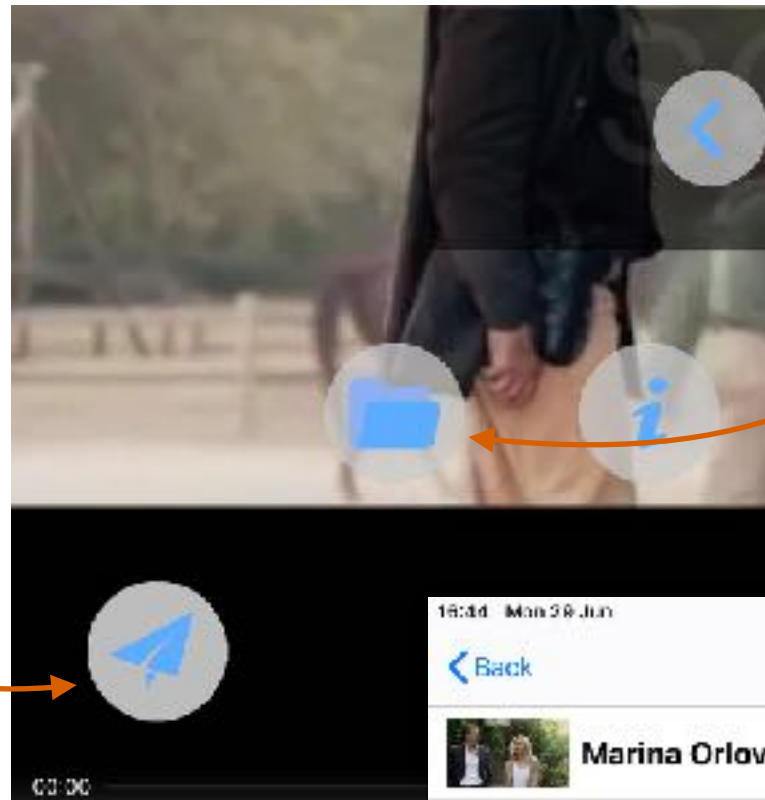
3. Review the Takes you have recorded

4. Highlight the best Takes

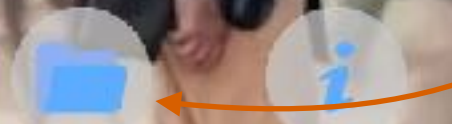
5. Swipe right to go to the next cue

After your session.... send the recordings to TODD-AO for review:

1. Select the Send Button in the bottom left corner of the interface



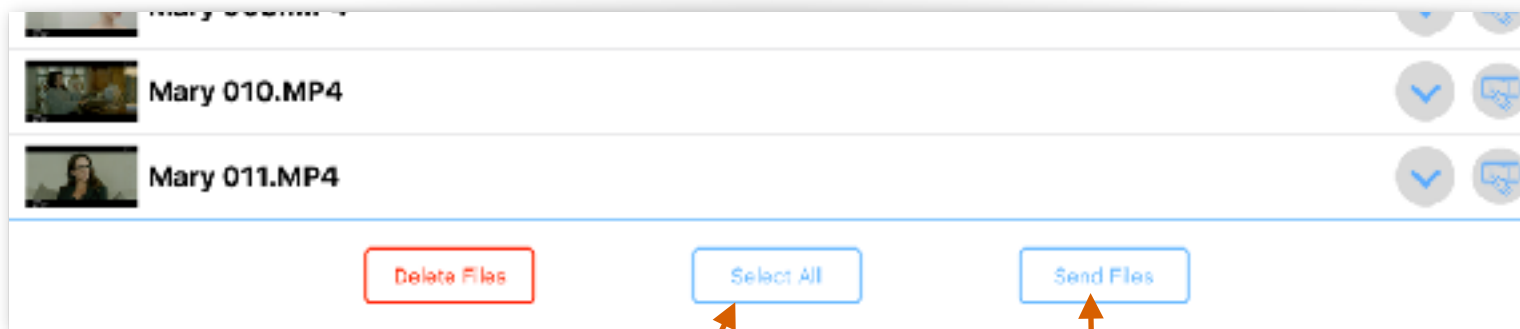
2. Select the Folder Button



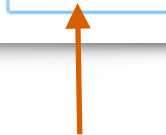
3. Press *Select Audio*



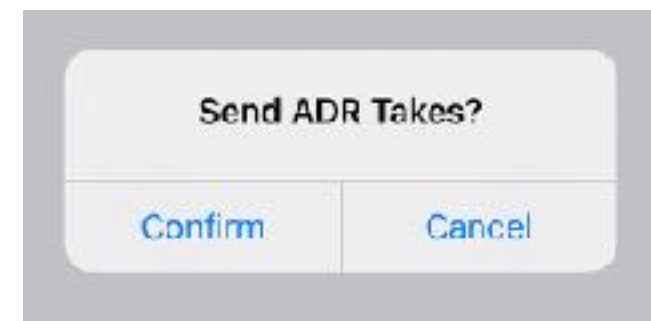
4. Press *Select All* at the bottom of the screen



5. Press *Send Files*



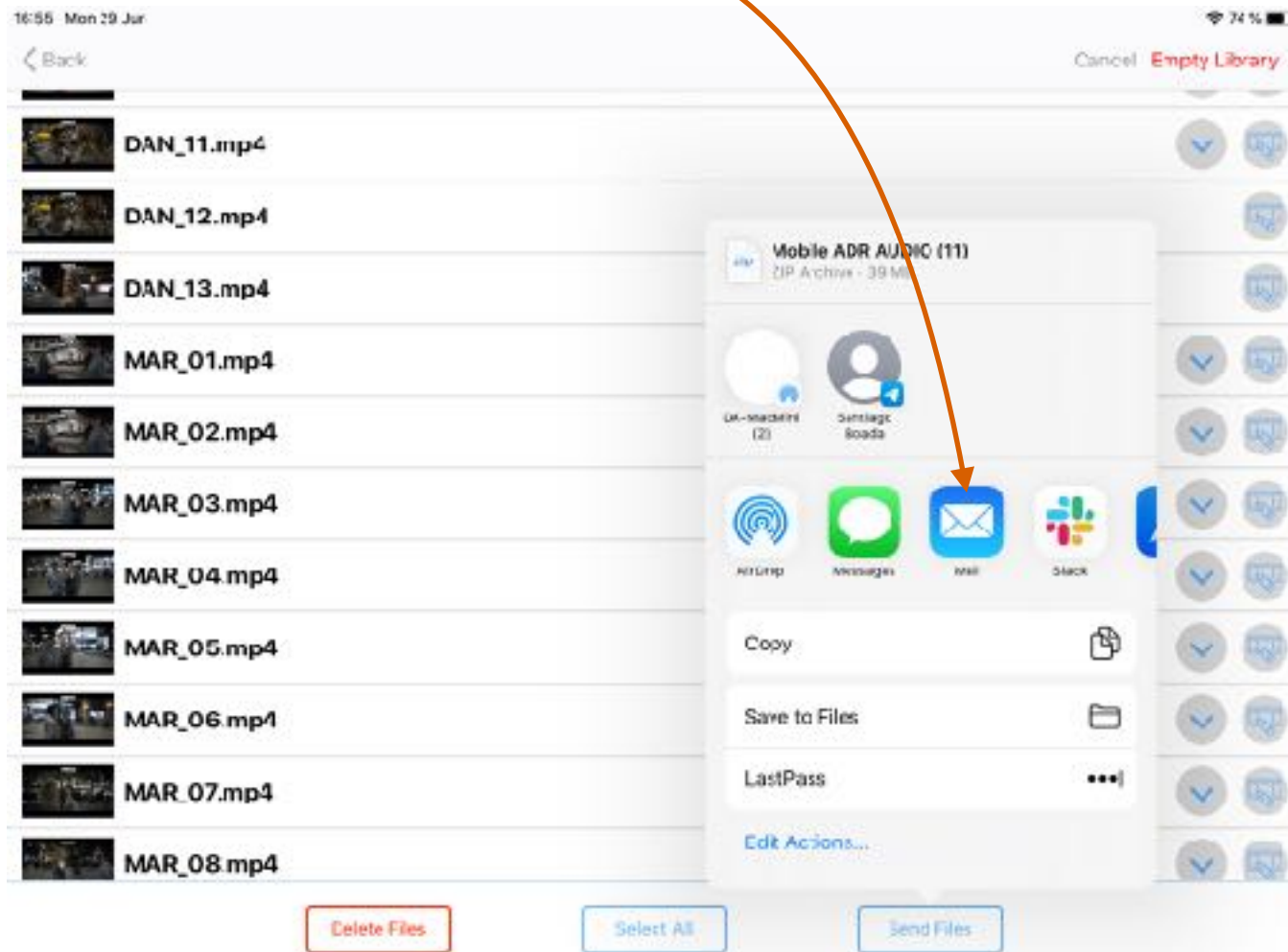
6. Click Confirm  
(interface may take up to 30 seconds to respond, please wait for the send dialog box to appear)



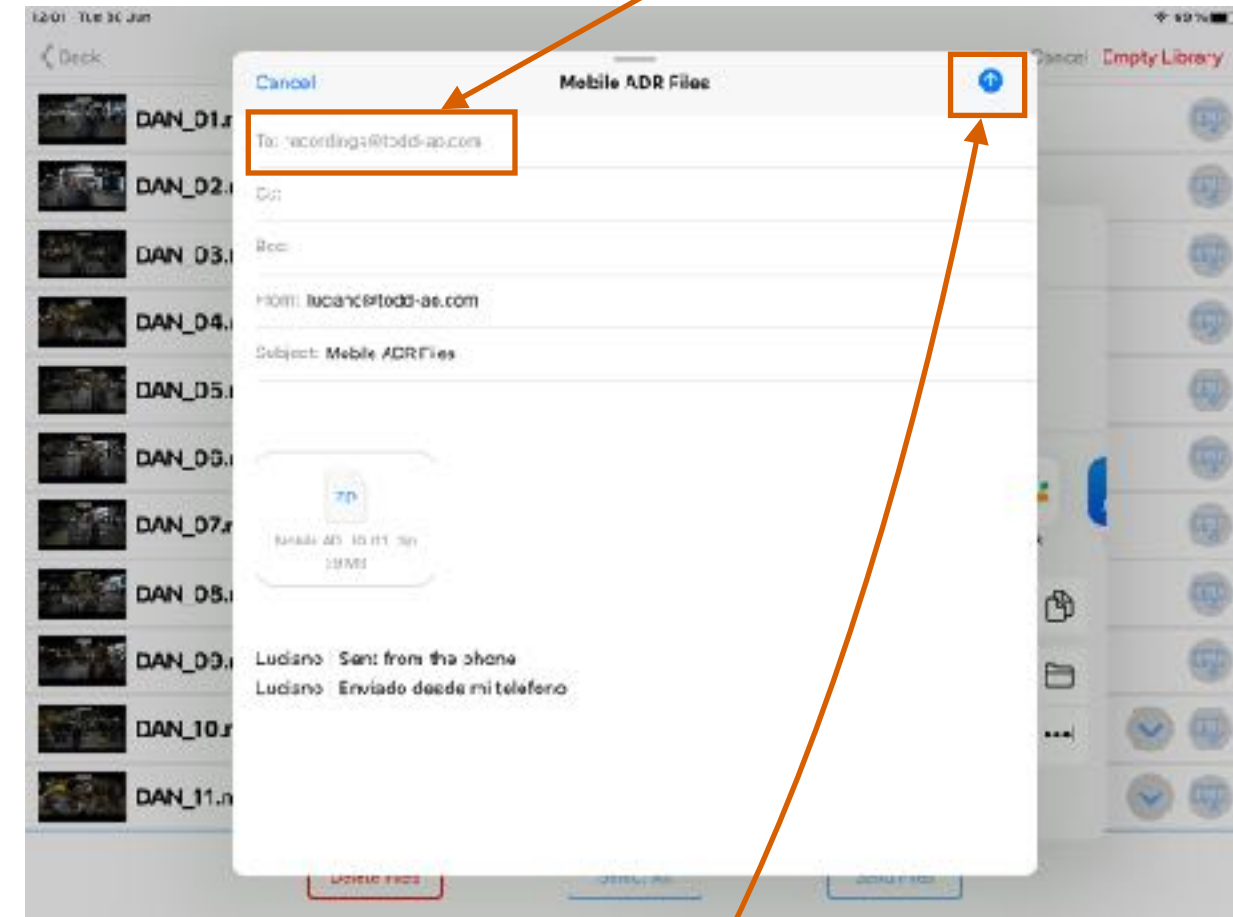
One more Step



7. On this screen select "Mail"



8. Send the recordings To recordings@todd-ao.com



9. Click the Send button



10. If the attachment is too large for email, don't worry. The Mail app will offer to "Use Mail Drop". Select that option and the mail will be sent



# When you are ready to pack up the system:



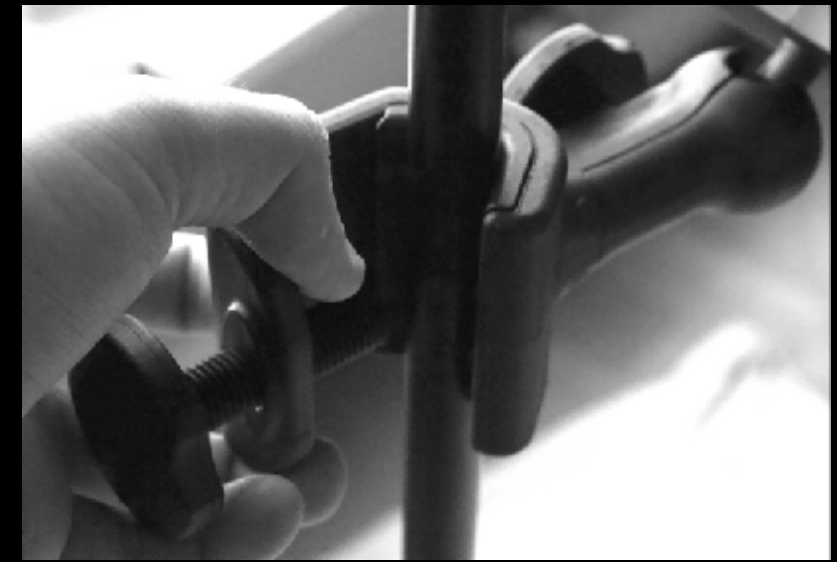
Remove headphone cable



Remove the Mic



Remove your phone



Unscrew the phone clip and remove it from the stand

Unscrew the iPad holder  
(do not remove the iPad from the holder. They are kept together)



Loosen the top & middle thumb screws and fold the shafts back. Then tighten the screws



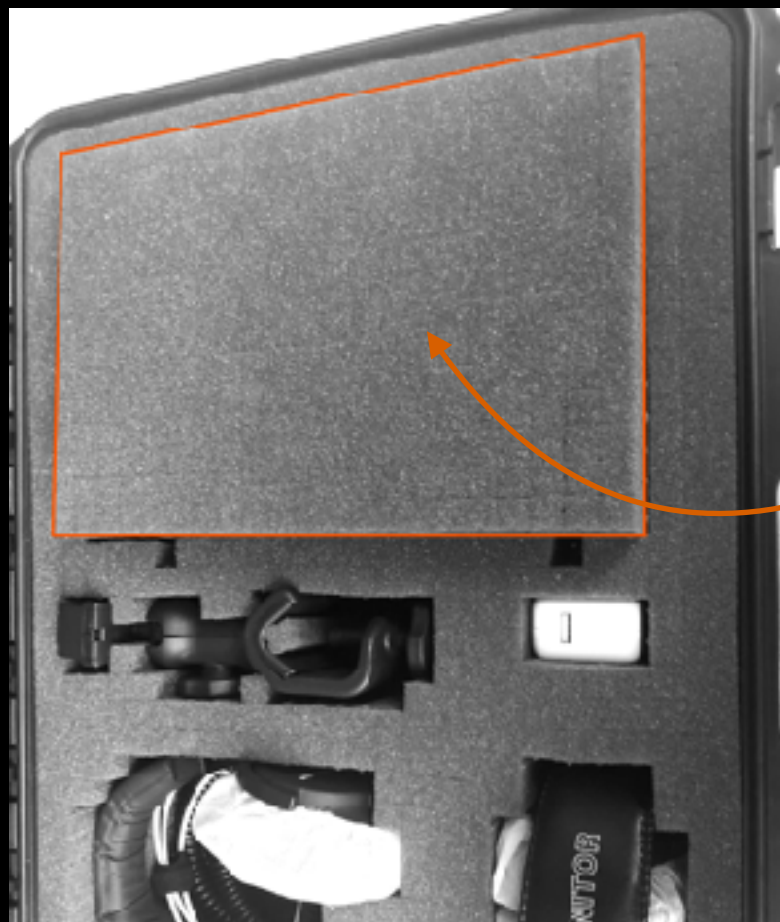
Loosen the bottom thumb screw and slide it up



Fold the legs in

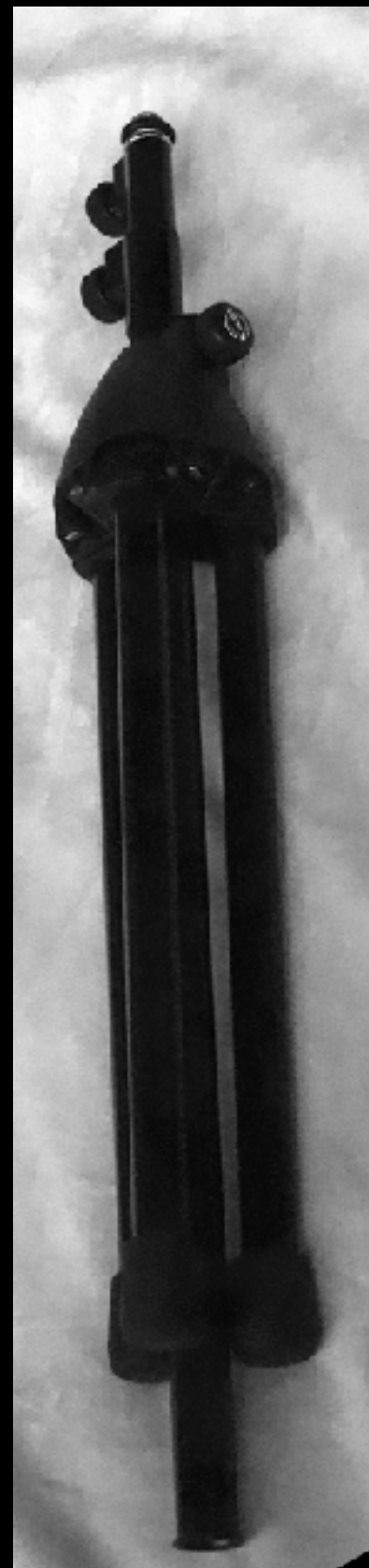


Be sure you have all items in the case



The iPad should be placed on the foam in this position with the screen facing up.

Carefully insert the foam piece to cover the iPad screen, before closing the case lid.



Stand Fully Folded



Stand in Bag